

14 June 2023

AMENDMENTS TO SCRUTINY COMMITTEE TERMS OF REFERENCE AND OTHER CONSEQUENTIAL CHANGES TO PROCEDURE RULES

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Exempt / confidential / not for publication	No
Council Plan reference	Not in Council Plan
Wards affected	All wards

Executive summary

At Annual Council, [changes were agreed to the Council's scrutiny structure](#), with a commitment to further review and agree associated changes to the committees' Terms of Reference and the Council's Overview and Scrutiny Procedure Rules at June Council.

Relevant documents are therefore presented to Council with tracked changes for approval.

1. Decision/s to be made

- 1.1 That revisions to the following Terms of Reference, set out at Annex A (to follow) are agreed:
 - a) Corporate Oversight and Scrutiny Management Committee;
 - b) Housing, Planning and Placemaking Scrutiny Committee;
 - c) Public Realm and Environment Scrutiny Committee; and
 - d) Health and Adult Social Care Scrutiny Committee.
- 1.2 That minor associated and consequential changes to the Council's Overview and Scrutiny Procedure Rules (Annex B), be agreed.
- 1.3 That consequential changes to the Council's Access to Information Procedure Rules (Annex C) be agreed.
- 1.4 That authority be delegated to the Director – Law and Governance, in consultation with the Leaders of other Political Groups, or relevant Committee Chairs and Vice chairs (as appropriate) to make further consequential amendments or minor typographical corrections to these documents.

2. Why is the decision needed?

- 2.1 At Annual Council decisions were taken in respect of the Council's scrutiny structure. In particular:
- a) Regeneration and Renewal Scrutiny Committee was dissolved;
 - b) Scrutiny Management Committee was renamed Corporate Oversight and Scrutiny Management Committee;
 - c) Community and Housing Scrutiny Committee was renamed Housing, Planning and Placemaking Scrutiny Committee; and
 - d) Strategic Placemaking Committee was renamed Public Realm and Environment Committee.
- 2.2 There is therefore a need to review the Terms of Reference for these committees to affect the changes previously agreed. Additionally, some constitutional documents need consequential amendments because of other changes that were agreed at Annual Council, or because they refer specifically to Committees that have changed name.
- 2.3 Changes are presented further to consultation with relevant Chairs and Vice Chairs of Committee and associated service directors.

3. Implications of the decision

Financial		Human rights, equalities, diversity	
Legal	Y	Policies or Council Plan	
Communication		Procurement	
Energy Efficiency		Workforce	

a) Legal

There are some functions that are required by law to have an associated scrutiny committee, including flood and water management and crime and disorder. These functions continue to be reflected in the Terms of Reference for Public Realm and Environment Scrutiny Committee, and Corporate Oversight and Scrutiny Management Committee, respectively.

4. Alternatives

- 4.1 The Council could choose to agree alterations to the proposed Terms of Reference or defer the decision to allow more time for consideration of changes. However, this is not recommended as clarity is needed in advance of work programmes being set for the Council year.

5. Timetable for implementation

- 5.1 If agreed, the Terms of Reference and amendments to other procedural documents would be effective immediately.

List of annexes

Annex A Revised Scrutiny Committee Terms of Reference (to follow)

Annex B Revised Overview and Scrutiny Procedure Rules

Annex C Revised Access to Information Procedure Rules